

## Instructions For R-7

**School District:** District where the bus is assigned

**Assigned School for Bus:** School or parking facility where the bus is assigned

**Bus Number:** State Department of Education's bus number located on the bus

**School Bus Shop Serving Bus:** Shop that issued the bus to the district

**Department of Education's County Supervisor of Transportation:** Individual receiving this report from the district

**On Road:** Name or number of the road where the hazard is located

**Nearest Intersection Before Bus Gets To Hazard:** Record the last intersection the bus passes before it gets to the hazard

**Exact Distance From Hazard To This Intersection:** Record the exact distance from the hazard to last intersection the bus passes before it gets to the hazard, round the distance to the nearest tenth of a mile

**Nearest Intersection After Bus Passes Hazard:** Record the first intersection the bus passes after it passes the hazard, leave this blank if the hazard is at an intersection

**Exact Distance From Hazard To This Intersection:** Record the exact distance from the hazard to first intersection the bus passes after it passes the hazard, round the distance to the nearest tenth of a mile

**Time The Bus Is At This Hazardous Location:** Record the morning and/or afternoon time of day the bus is at this hazardous location

**Description Of Hazard:** Check all of the following descriptions that best describe this hazard, write a detailed description under **Other** if none of the descriptions describe this hazardous condition

**School District's Director of Transportation:** The director of transportation's signature confirming the accuracy of this report

**Original Date Submitted:** The initial date the County Supervisor of Transportation is notified of the hazards existence

**Follow Up Date:** The date of the second notification to the County Supervisor of Transportation that no action has been taken to correct the hazard, resubmit after 10 school days to the County Supervisor of Transportation